



Sign Up for Auto Debit

With Auto Debit your water bill will be paid automatically through your bank. No more writing checks or past due bills. Your bill will be paid the day that it is due.

To Sign Up for Auto Debit Online:

1. Log on to your account at <https://pbcwater.com>
2. Click **Sign Up/Update Auto Debit Info**.
3. Enter your checking or savings account information located at the bottom of your check or savings deposit slip.
4. Click **Continue**.
5. Verify your banking information.
6. Click **Continue**.

YOUR NAME
1234 Main Street
Anywhere, OH 00000

DATE _____

PAY TO THE ORDER OF _____ \$ _____

_____ DOLLARS

044072324 000123456789 123

ROUTING NUMBER ACCOUNT NUMBER CHECK NUMBER

Next Steps: You will receive a confirmation email.

Keep in mind that it will take approximately 1-2 billing cycles (30-60 days) for Auto Debit to take effect. Please continue to submit payment to your account until your statement reflects that Auto Debit has taken effect.

You can also sign up for Auto Debit by using the form below.

Authorization for Direct Payment From Your Account to PBC Water Utilities Dept.

I, _____ authorize Palm Beach County Water Utilities Department (PBCWUD) and the financial institution named below to deduct funds on a monthly basis on the payment due date, as electronic funds transfers (EFT) or drafts drawn from my checking or savings account as indicated below, and if necessary, a refund or utility account credit will be issued to correct erroneous debits. If the payment returns unpaid, I authorize PBCWUD to collect a returned item fee in the amount of \$25 or 5% of the face amount of the transaction amount, whichever is larger and not to exceed \$200; and, if applicable, costs, by EFT(s) or draft(s) drawn from my account. I understand that this authorization will remain in full force and effect until I notify PBCWUD that I wish to revoke it by calling PBCWUD Customer Service at (561)-740-4600 during regular Mon.-Fri. business hours, and allowing reasonable opportunity to act on my notice.

Bank Account Details Account Type: ☐ Checking or ☐ Saving

Account Holder Name: _____

Routing Number (9 digits): _____

Bank Account Number: _____

Sign: _____ Date: _____

***YOU MUST ATTACH A VOIDED CHECK TO THIS FORM.**

Water Utilities Account Details

Account Holder Name: _____

Email Address: _____ Phone Number: _____

Account Number: _____

Service Address: _____

Sign: _____ Date: _____

Return to Palm Beach County Water Utilities Department:

In Person- Central:

PBCWUD
9045 Jog Road
Boynton Beach, FL 33472

In Person- Western:

PBCWUD
2976 State Rd. 15
Belle Glade, FL 33430

By Mail:

PBCWUD
PO Box 24740
West Palm Beach, FL 33416

ATTACH VOIDED CHECK HERE.